

# Idea for a Resolution

Resolution is created by:

- 1) Author using "A Guide to Developing Resolutions" or
- 2) Contacting TCMS for assistance.

Author attends Caucus and presents resolution.  
Resolutions can be submitted via mail, email, or fax.

East Metro District/West Metro District Caucus convenes.

- Authors present resolutions.
- 1) Delegates in attendance address pros and cons, make suggested changes, etc.
  - 2) Delegates vote on the resolution:

Approve as is

Resolution will be forwarded to the Minnesota Medical Association (MMA).

Approve with suggested changes

Author or East Metro District/West Metro District to make changes and forward to MMA.

Reject

Resolution is not supported by Caucus and will not be forwarded to MMA. Author can submit the resolution to MMA as an individual.

Resolutions are forwarded to MMA and assigned to one of three Reference Committees:

- A – Administration and Finance
- B – Legislation, Quality, Ethics and Legal
- C – Public Health, Payment, Public Programs

Resolutions are prepared for the Delegate Handbook

MMA Annual Meeting convenes

Day 2

East Metro District and West Metro District Caucus (usually) convenes at 7:00 AM. All resolutions from component medical societies are reviewed.

Day 2 continued: Reference Committees convene.

Authors present their resolutions at the assigned reference committee.

Day 3

East Metro District and West Metro District will meet and Caucus together. Meeting (usually) convenes at 8:30 AM.

Delegates in attendance are invited to testify in support or opposition to resolution or offer suggested modifications.

Reference Committee Members go into executive session to discuss each resolution and testimony that was presented, and develop reports with recommendations for disposition of each resolution.

Reference Committee Reports will be presented at the TCMS Caucus the morning of Day 3.

Reference Committee Reports will be reviewed and discussed.

Amendments by individuals or component medical societies can be drafted by completing the Amendment Form. TCMS Staff will submit the Amendment Form to the MMA Desk for presentation at the House of Delegates.

The MMA House of Delegates convenes.

Each Reference Committee Report is presented. **At this time**, resolutions can be extracted for debate and modification. All non-extracted resolutions and reports are approved via a consent calendar.

Delegates can still speak for or against extracted resolutions and amendments can be offered.

Delegates then vote on each extracted resolution.

Resolutions can be:

Adopted

Referred to Board of Trustees

Amended & Adopted

Not Adopted

## MINNESOTA MEDICAL ASSOCIATION'S ANNUAL MEETING CONCLUDES

MMA creates a work plan for the resolutions. The work plan will be approved at the November Board of Trustees Meeting.

Adopted and Amended and Adopted resolutions will be referred to the appropriate MMA Committee.

Where appropriate, resolutions will be forwarded to the AMA for further action.

Resolutions referred to Board of Trustees will be reviewed and discussed for further direction.

Resolutions not adopted will be dropped from further consideration.